

**City of Yoakum
Employment & Promotional Opportunities**

Job Posting No: 200

The City of Yoakum needs a qualified individual to fill the following position. To request an application, please contact:

City Clerk
City of Yoakum
808 Hwy 77A South
Yoakum, Texas 77995
Phone #: (361) 293-6321

Final selection for hiring is subject to City Manager's approval. In cases of equally qualified applicants, City employees will be given hiring (promotional) preference.

In order to provide a drug-free work place, the City of Yoakum requires drug testing as part of the pre-placement physical. The City of Yoakum is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, genetic information, religion, age, or disability in employment of the provision of services.

POSITION:

**TELECOMMUNICATIONS OPERATOR OR
INTERMEDIATE OPERATOR**

ESSENTIAL DUTIES:

Receive requests for service and dispatch police, Fire/EMS, and animal control officer as needed; maintain a log on all calls and dispatches; operate and maintain communication capabilities with outside agencies through all available means; process prisoners into and out of jail; monitor burglar alarms and internal police department security systems; operate police department switchboard and assist with office and clerical work as necessary; work rotating shifts as necessary; and subject to 24 hour recall

OPENING IN:

POLICE DEPARTMENT

QUALIFICATIONS:

Operator: High school diploma or equivalent, valid Texas driver's license; one year dispatching experience preferred; TLETS License will be required after hire; and basic computer skills required

Intermediate Operator: All qualifications as indicated above; and, must have one year dispatching experience and possess a TLETS Intermediate License

PHYSICAL REQUIREMENTS:

Fingers, hands, and arms dexterity; eye-hand coordination; good hearing and vision; sitting for long hours; standing, stooping, bending, squatting, and walking associated with office environment; able to lift office materials, boxes, and supplies.

STARTING SALARY:
(based on qualifications)

Operator: \$11.69 - \$18.09 per hour
Intermediate Operator: \$12.35 - \$19.17 per hour

Notice Posted on Thursday, March 2, 2017 at 3:00 PM
Re-Opened Tuesday, March 28, 2017 at 3:30 PM